**TERMINAL REPORT FORM FOR FUNDED RESEARCH**

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| **Title Page** |  |
| **Proponents** |  |
| **Project Duration** | Number of Months:  Project Start Date:  Project End Date: |
| **Funding Agency** | *(Write "Mamitua Saber Institute of Research and Creation, MSU-Main Campus, Marawi City" if funded under the MSU-Main Research and Development Grant)* |
| **Amount of Funds** |  |
| **Implementation Site(s)** |  |
| **Abstract** | *(not exceeding 250 words)* |
| **Keywords** |  |

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| **Submitted by:** |  | **Endorsed by:** |  |
|  |  |  |  |
|  | **Project Leader** |  | **Dean of College / Head of Unit** |

**Report Contents.** This form serves as the cover page for the following sections:

1. Table of Contents
2. Introduction (Significance)
3. Objectives (General and Specific)
4. Beneficiaries of the Research Results
5. Materials and Methods
6. Results and Discussion
7. Summary and Conclusions
8. Policy Recommendations and Target Recipients/Agencies
9. Outputs Generated from the Research Project (e.g., publications, patents, products, policies, students trained, etc.)
10. Acknowledgments (the funding agency should be acknowledged)
11. Literature Cited / References (in alphabetical order)

**Submission Guidelines**

1. Submit two (2) hardbound copies and one (1) electronic copy of the terminal report.
2. The cover should be maroon in color.
3. The report should be printed on A4-sized bond paper, double-spaced.
4. Ensure all tables and figures/photos are properly labeled.