#### **POLICIES**

# **Admission requirements**

- 1. Students should submit upon application for admission to the program the photocopy of the following documents:
  - i. SASE Result (for freshmen and transferee only)
  - ii. Completely filled out Department Admission Form/Personal Information Sheet
  - iii. University policy on admission shall be adopted.
- 2. Admission to the program is contingent upon the policies and guidelines of the Mindanao State University, the College of Business Administration and Accountancy, and the Department of Management.
- 3. Students interested to enroll in BSBA HRM should satisfy the following requirements:

### Freshmen:

- 1. The student must be able to satisfy the SASE/CET requirements as determined by the offering campus.
- 2. The student must be able to pass the qualifying exam and the interview.
- 3. A Senior High School graduate who has pursued other strands under the academic track (e.g. HUMMS, STEM) and other tracks (eg. TVL, Sports) will be encouraged to take bridging courses offered by the college before admission to the program.

# Transferees:

- 1. The student must be able to satisfy the SASE/CET requirements as determined by the offering campus.
- 2. The student must be able to pass the qualifying exam and the interview
- 3. Bridging courses offered by the college for non-ABM graduates will be encouraged before admission to the program.

# Shifters

- 1. The shifting policy of MSU shall be adopted.
- 2. The shifter should be able to pass the qualifying exam and Interview while shifter from other department of the college should pass the interview.
- 3. The shifter from other college for non-ABM graduates are mcouraged to take bridging courses offered by the college before admission